



State/Provincial Representative Job Description

Qualifications:

- Minimum of three years membership in CHA and a current member.
- Resident in the state/province represented.
- Hold any current CHA certification.
- Strong organizational and people skills.
- Active membership in state/provincial horse-related organizations.

Appointed by:

- The Regional Director with approval of the CHA CEO & CHA Board Vice President of Regional Relations.

Term:

- Three years. May be renewed once for a total of six years. One year must elapse before filling this role again. State/Provincial Representatives may move to Assistant Regional Director either during their term or immediately at the end of their term.

Responsibilities:

- Serve as an assistant to the Regional Director in regional and state/provincial activities such as:
 - Conferences
 - Membership & clinic site recruitment
 - Workshops
 - Meetings
 - Fundraising activities
- Actively promote CHA within the state as the CHA liaison to organizations such as state horse councils, 4-H clubs, American Camping Association (ACA) programs, and other facets of the state's equine industry.
- Promote CHA goals, services, and programs at every opportunity.
- Develop a professional relationship as CHA liaison with all member programs and certification clinic sites within the state/province.